
MINUTES OF A MEETING OF THE BOARD OF EDUCATION, NAPERVILLE COMMUNITY UNIT SCHOOL DISTRICT 203, DUPAGE AND WILL COUNTIES, ILLINOIS, HELD AT District Administration Building, 203 West Hillside Road, Naperville, IL 60540
September 6, 2022, AT 7:00 pm. Closed Session at 5:30 pm.

Call to order

President Kristin Fitzgerald called the meeting to order at 5:30 p.m. Board members present: Kristin Fitzgerald, Kristine Gericke, Donna Wandke, Joe Kozminski, Tony Casey, Amanda McMillen, and Charles Cush.

Administrators present were:

Dan Bridges, Superintendent,

Bob Ross, Chief Human Resources Officer

Chuck Freundt, Assistant Superintendent for Elementary Education

Lou Cammiso, Director of Safety and Security

Closed Session

Tony Casey moved, seconded by Kristine Gericke to go into Closed Session at 5:31 p.m. for consideration of:

1. Pursuant to 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District.
2. Pursuant to 5 ILCS 120/2(c)(8) Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.
3. Pursuant to 5 ILCS 120/2 (c)(11) Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal.

Meeting Opening

Donna Wandke made a motion, seconded by Amanda McMillen to return to Open Session at 7:06 pm. A roll call vote was taken. Those voting yes: McMillen, Fitzgerald, Gericke, Wandke, Casey, Cush, and Kozminski. No: None. The motion carried.

Welcome and Mission

Kristin Fitzgerald welcomed all and read Naperville Community Unit School District 203's Mission Statement.

Roll Call

Board members present: Kristin Fitzgerald, Kristine Gericke, Tony Casey, Charles Cush, Amanda McMillen, Joe Kozminski, and Donna Wandke.

Student Ambassadors present: None.

Administrators present: Dan Bridges, Superintendent, Allison Boutet, Assistant Superintendent for Administrative Services, Roger Brunelle, Chief Information Officer, Michael Frances, Chief Financial Officer, Chuck Freundt, Assistant Superintendent for Elementary Education, Chala Holland, Assistant Superintendent for Administrative Services, Rakeda Leaks, Executive Director of Inclusion and Diversity, Alex Mayster, Executive Director for Communications, Patrick Nolten, Assistant Superintendent for Assessment and Accountability, Bob Ross, Chief Human Resources Officer, Jayne Willard, Assistant Superintendent for Curriculum and Instruction, and Lisa Xagas, Assistant Superintendent for Student Services

Pledge of Allegiance

Led by the Board of Education

Good News:

With this being our first Board of Education meeting since the start of the school year, we are excited to share that the 2022-2023 school year is off to a great start! We are thrilled to have our students and staff back in the buildings, where we have continued our efforts to build a passion for lifelong learning.

More than 50 businesses have already committed to participating in Naperville 203's inaugural Career Motive-8, 8th Grade Career Exploration Day on October 21. The new event will motivate students to continue career exploration & planning by providing them with an opportunity to connect with area businesses representing multiple careers. If you know a business that may be interested in participating, please urge them to visit the naperville203.org to sign up.

Public Comment:

President Fitzgerald noted that the Board of Education appreciates your advocacy. Acknowledged all who spoke and who have emailed public comments. Cannot respond to each email due to volume. As a reminder, the BOE has designated the Superintendent to respond to public comments.

Action by Consent:

	Effective Date	Location	Position
RESIGNATION-CERTIFIED			
Jill Page	9/30/2022	Maplebrook	LBS Teacher
Cayla Gibson	11/28/2022	NCHS	LBS Teacher
APPOINTMENT-CERTIFIED PART-TIME			
Bradley Ketchmark	8/17/2022	NCHS	Social Studies Teacher
Scott B Miller	8/18/2022	NNHS	Drivers Ed/PE Teacher
REVISED CONTRACT-CERTIFIED FULL-TIME			
Michael Kralovic	8/12/2022	NCHS/NNHS	WL-Chinese
REVISED CONTRACT-CERTIFIED PART-TIME			
Patrice Salerno	8/12/2022	LJHS/JJHS	Physical Education Teacher
Gina Howley	8/12/2022	NCHS	Learning Behavior Specialist
LEAVE OF ABSENCE-CERTIFIED			
Meenjung Shin	2/2/23 - 3/22/23	KJHS	Language Arts/ Social Science

Lisa Schusler	2/26/23 - 4/6/23	Ranch View	Learning Behavior Specialist
Gabrielle Budzon	5/1/23 - 5/26/23	NNHS	Science
RETIREMENT-CLASSIFIED			
Gail Jennings	10/14/2022	IT203	Senior Administrative Secretary
Randall Simoni	8/22/2022	Transportation	Bus Driver
Khanchan Bhala	9/30/2022	Meadow Glens	Special Education Assistant
RESIGNATION- CLASSIFIED			
Maria Harvey	8/12/2022	NNHS	Learning Commons Assistant
Cindy Schaller	8/15/2022	Beebe	Instructional Assistant
Lisa Tatton	8/12/2022	Steeple Run	Special Education Assistant
Amy Paden	8/15/2022	Beebe	Instructional Assistant
Antoinette Belken	8/22/2022	ARECC	Special Education Assistant
Destiny Puente	8/15/2022	Kingsley	Special Education Assistant
Sunita Mishra	8/18/2022	WJHS	Special Education Assistant
Margaret Gahan	8/15/2022	WJHS	Special Education Assistant
Matthew Muraglia	8/15/2022	Elmwood	Special Education Assistant
Natalie Sehgal	8/28/2022	Meadow Glens	Special Education Assistant
Julia Knoll	8/15/2022	Connections	Special Education Assistant
Roxana Hernandez	8/15/2022	ARECC	Special Education Assistant

Aruna Santhanam	8/1/2022	Connections	Special Education Assistant
Silvia Gallegos	8/16/2022	Mill Street	Dual Language Assistant
Joseph Fornelli	9/1/2022	Transportation	Bus Driver
REASSIGNMENT-CLASSIFIED			
Cindy Landeros	8/15/2022	Transportation	Senior Secretary
EMPLOYMENT-CLASSIFIED			
Rebecca Heusner	8/16/2022	Ranchview	Special Education Assistant
James "Greg" McClain	8/29/2022	Transportation	Bus Driver
Ian Igielski	9/6/2022	Mill Street/ Connections	Custodian
Nickolet McComb	9/20/2022	Elmwood	Custodian
Giselle McClary	8/22/2022	Elmwood	Dual Language Assistant
Dalal Symanski	8/17/2022	Ellsworth	Instructional Assistant
Heather Schmidt	8/16/2022	Connections	Special Education Assistant
Richard Ruva	8/16/2022	MJHS	Special Education Assistant
Lisa Tatton	8/26/2022	Steeple Run	Special Education Assistant
Anna Marie Orozco-Grimaldo	9/1/2022	NCHS	Special Education Assistant
Meghan Bransteter	8/24/2022	LJHS	Senior Secretary
Julie Jones	8/22/2022	Kingsley	Instructional Assistant
Leslie Dina	8/16/2022	Meadow Glens	Special Education Assistant
Laura Lukasik	9/6/2022	Transportation	Bus Driver
Sangeeta Baghel	8/16/2022	LJHS	Special Education Assistant
Adela Valenzuela	8/22/2022	JJHS	Senior Secretary
Ardit Kurti	8/24/2022	JJHS	Custodian

Lindsey Willhite	8/16/2022	Transportation	Bus Driver
Ilona Didzballis	8/24/2022	Prairie	Special Education Assistant
Stephen Fattore	8/30/2022	Prairie	Special Education Assistant

Kristie Gericke made a motion to approve the Consent Agenda as presented, seconded by Charles Cush. Those voting yes: Cush, McMillen, Fitzgerald, Wandke, Casey, Kozminski, and Gericke. No: None. The motion carried.

Superintendent/Staff/School Report

Superintendent Bridges reported on two new advisory councils. District Leadership Council, which includes Association Presidents, Principals at each level, and Board of Education members Kristin Fitzgerald and Tony Casey. Community Leadership Council, which includes representatives from our business partners, Dr. Rakeda Leaks, Jacque Clermont, Wendy Goettsch and Board President Kristin Fitzgerald.

President’s Report

On behalf of the whole Board, President Fitzgerald noted value of the voices of our staff and community.

Board of Education reports:

None.

Discussion without Action

Review School Calendar Criteria

Superintendent Bridges noted there are many moving parts and it is hard to make everyone happy. We use criteria given by the Board of Education several years ago. Mr. Bridges reviewed the criteria and that there are requirements in School Code, our Policies and Collective Bargaining agreements that have to be incorporated.

Dr. Nolten leads the committee that includes parents, staff and community members.

Board Questions/Comments:

Teacher institute days are included on the side but are not included on the grid. Could we add that to the grid and color code it?

Superintendent Bridges noted that we would look to see how we could designate those more clearly.

Wondering about the process, who is the District Leadership Team that reviews the calendar?

Superintendent Bridges noted that it includes administrators from PSAC as well as all of our building Principals, District Directors and some Assistant Principals.

Can we share it with staff before it goes for approval?

Superintendent Bridges noted that we could look at some options.

Is it part of the criteria that we start in the middle of the week?

Superintendent Bridges it is really meant to ease students back into the school year.

Mr. Bridges added that this is one of the most challenging things that we do, as there are so many moving parts. One of the driving things is completing the first semester fully before Winter break to allow students to truly have a break.

Can we try to avoid having teachers returning on the last day of winter break?

Superintendent Bridges stated this year is an exception as the calendar had already been approved, November 8 was declared a day off school due to Election Day. November 8 was originally scheduled to be an institute day so it had to go back to the committee and this is the day they chose.

President Fitzgerald stated that we would have action on the calendar criteria at the next Board meeting.

IT Improvement Plan

Superintendent Bridges reminded the Board and Community that we have recently begun to present a five year plan for technology as some of those expenditures can be substantial.

- May include new initiatives, enhancement or replacement of aging technologies.
- The plan does not include non-capital or other costs. These items are included in other portions of the overall technology run rate budget. Additionally, this plan does not include a refresh of COVID-era remote learning equipment, as the potential future need and technical solution are not yet defined.
- Our total IT budget for this current fiscal year is approximately 10.3M. This represents approximately 3.3% of the total district budget. At a summary level, the Infrastructure area can be broken down into several categories.
- IT Equipment & Repairs contains items such as parts and supplies for Desktops, Notebooks, and Small Networking Equipment such as switches & wireless devices as well as Chromebooks repair parts, etc.
- Items such as student devices, staff devices, digital media systems, safety systems, data center and networking hardware, with predicted spend in the years of refresh that add up to the totals shown on the previous bar chart. Once again, averaging approximately \$4.1M annually. You will note the addition of FY26-27 estimates that were not included in our previous capital plan review with you. Now we will take a more detailed look at what has changes since our last presentation on this topic with you.
- The increases are per-year. We will continue to update this on a year-by-year basis to take inflation and broader market conditions into account. Overall costs increase across the board, which are comprised of data that we know about at this point, as well as cost increase estimates for IT goods. We have not built in any compounding inflation into these estimates but instead are using our best guess estimates based upon 2022 dollars and past experience/industry knowledge. We will update this slide yearly to take cost increases or decreases into account. Please note that we have included a significant project in the FY26-27 Year of \$1.3M, which represents a replacement of our district wireless internet access points in all of our buildings. This is a placeholder as the technology solution has not yet been developed but we wanted to include it to bring future visibility into this project.
- We will update this capital plan yearly with the latest projections.
- The technology market is susceptible to changes in supply and demand that have been $\pm 20\%$ in the past two years.
- Chip shortages and other supply constraints can impact district projects and associated costs as well as push lead times beyond targeted completion dates.
- We will remain closely aligned with the instructional needs for technology across the District as these further develop to ensure that any capital IT items are included to support instruction.
- As newly identified needs arise, they will be incorporated into this plan.

Superintendent Bridges noted that action at the next meeting would be on only the 2023-2024 expenses.

Board Questions/Comments:

None.

President Fitzgerald asked that follow-up questions, be sent to Superintendent Bridges.

Policy Manual Updates

These only contain legal or cross reference updates. No changes to policies.

Going forward, we will include these on the Consent Agenda when there are only legal or cross reference changes.

Board Questions/Comments:

We have double checked that these policies have not changed.

Superintendent Bridges stated that is correct.

President Fitzgerald noted that next time we would see these on a Policy Consent Agenda.

Discussion with Action

Consideration of Board of Education Expenses

Superintendent Bridges noted that by policy, the Board of Education has to approve board member expenses for travel, meals and lodging by roll call vote in an open meeting.

Attached are expenses for the Joint Annual Conference. Recommend that you approve as presented.

Board Questions/Comments:

We work hard to attend this conference as it is worth the expense and models lifelong learning for our Board.

Amanda McMillen made a motion to approve the Board of Education expenses as presented, seconded by Joe Kozminski. Those voting yes: Casey, McMillen, Kozminski, Wandke, Cush, Gericke, and Fitzgerald. No: None. The motion carried.

Travel Expenses

Superintendent Bridges noted that Board policy also requires the Board to approve by roll call vote at an open meeting any travel expenses that exceed the set policy limits. The Board was informed earlier that in order to receive training to implement our agriculture curriculum that we needed to send educators to a conference that had substantial cancellation costs if they did not attend.

President Fitzgerald noted this is the first time we have had to approve an overage. This is testimony to the hard work to stay within the limits.

Board Questions/Comments:

None

Charles Cush made a motion to approve the travel expenses as presented, seconded by Amanda McMillen. Those voting yes: McMillen, Fitzgerald, Wandke, Gericke, Cush, Kozminski, and Casey. No: None. The motion carried.

Old Business

None

New Business

None

Upcoming Events

Thursday September 15-Partners in Growth Breakfast

September 19 next BOE meeting.

Adjournment

Charles Cush moved seconded by Joe Kozminski to adjourn the meeting at 7:36pm. A roll call vote was taken. Those voting yes: Gericke, Kozminski, McMillen, Wandke, Casey, Fitzgerald, and Cush. Those voting no: None. The motion carried.

Approved: September 19, 2022

Kristin Fitzgerald, President, Board of
Education

Susan Patton, Secretary, Board of
Education